

PROPERTY AND INSURANCE COMMITTEE

August 1, 2017

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen, on Tuesday, August 1, 2017 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Patti Garro
Robert Lyon
Michael Starshak
Richard Trochinski

Also Present: Liz Otto, County Clerk
Scott Weir, Maintenance Supervisor
Harley Reabe, County Board Chair
Amanda Toney, Treasurer
Mark Podoll, Sheriff (5:21)

Dawn Klockow, Corporation Counsel
Amy Brooks, Highway Commissioner
Toney Daley, Berlin Journal
Sarah Guenther, Register of Deeds

AGENDA

Motion/second (Garro/Starshak) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Trochinski/Garro) to approve the minutes of July 5, 2017. All ayes. Motion carried.

CORRESPONDENCE – Maintenance Supervisor Scott Weir stated that he had received a letter from Asplund requesting use of the Mascoutin Trail access for tree trimming. Weir gave his approval.

PUBLIC COMMENT – none

IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

Corporation Counsel Dawn Klockow stated there is nothing new to report.

USE OF COUNTY PROPERTY –

- License to cross county property for Wisconsin Waterfowl Association
Corporation Counsel Dawn Klockow has drafted an agreement for the term of November 1, 2017 through March 31, 2018. *Motion/second (Garro/Lyon)* to approve the license. All ayes. Motion carried.
- 13 DOT 1 – Green Lake Half Marathon
Motion/second (Lyon/Garro) to approve the use of one barricade pending approval by the Highway Committee. All ayes. Motion carried.

BUDGET ADJUSTMENTS - none

PURCHASE REQUESTS –

- Transcendent Software – Treasurer Amanda Toney and Register of Deeds Sarah Guenther explained the request for the purchase of Transcendent software for the Treasurer’s office. This has been previously approved by the Land Information Council and will be paid for through grant funds. *Motion/second (Garro/Lyon)* to approve the purchase pending approval from the Administrative Committee. All ayes. Motion carried.
- Highway – 2017 Ford F450 Truck and Ford F450 Dump Body – *Motion/second (Starshak/Lyon)* to approve the purchase of the 2017 Ford F450 Truck from Sondalle Ford for \$33,863.00 and the Ford F450 Dump Body from Casper’s Truck Equipment for \$15,004.00. Discussion held. All ayes. Motion carried.
- Circuit Court – Projector for courtroom - *Motion/second (Garro/Trochinski)* to approve the purchase of a laser projector from CEC for Courtroom I for \$5,125.02. Discussion held. All ayes. Motion carried.

2018 BUDGET UPDATE

Maintenance Supervisor Scott Weir presented the maintenance and parks budgets. County Clerk Liz Otto presented the proposed 2018 insurance budget as well as the purchasing budget. Discussion held.

Motion/second (Garro/Trochinski) to approve budgets and forward to the County Administrator. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES – none

HIGHWAY DEPARTMENT BUILDINGS AND GROUNDS IMMEDIATE NEEDS

Discussion held. The Highway Committee needs to formalize their request with cost estimates before anything needs to come back to the P&I Committee. This can be taken off of future agendas until this is done.

POTTER LAWSON SECURITY PROPOSAL

Discussion held. *Motion/second (Lyon/Starshak)* to put on the September agenda and request that the County Administrator be present to discuss this in more detail. All ayes. Motion carried.

GREEN LAKE MULTI USE TRAIL

Maintenance Supervisor Scott Weir stated that a meeting is set for August 2 at 9:00 AM. He will update at next month’s meeting.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – discussion held.

PARKS & RECREATION REPORT

- The report was reviewed. Discussion held.

CLERKS REPORT – County Clerk Liz Otto gave the committee members a Green Lake County Fair schedule from the UW-Extension office and stated that all certificates of insurance have been provided.

COMMITTEE DISCUSSION

Future Meeting Date: September 5, 2017 at 5:00 pm.

Future Agenda items for action & discussion: Supervisor Trochinski requested that the following item be placed on the September agenda: Discussion and possible action regarding Fox River Industries lease agreement and building improvements.

ADJOURNMENT

Chair Bernhagen adjourned the meeting at 5:48 PM.

Submitted by,

Elizabeth Otto
County Clerk

DRAFT